GSICS-RDDOC

Global Satellite   
Inter-Calibration System

DOCUMENTATION PLAN

Version 0.2

April 2015



RECORD OF DOCUMENT CHANGES

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Version** | **Date** | **Nature of change** | **Done by** | **Approved** |
| 1.0 |  | Creation | J. Lafeuille |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Contents

[1](#_Toc416359647)

[GSICS Documentation Plan 4](#_Toc416359648)

[1. Purpose of the document 4](#_Toc416359649)

[2. Documentation plan 4](#_Toc416359650)

[3. Evolution of the document 4](#_Toc416359651)

[4. Distribution of the document 4](#_Toc416359652)

[Annex: GSICS Documentation Plan 5](#_Toc416359653)

[1. Reference documents to be maintained 5](#_Toc416359654)

[2. Periodic documents (not maintained) 6](#_Toc416359655)

# GSICS Documentation Plan

## Purpose of the document

The present documentation plan defines the main categories of GSICS documents and, when relevant, the responsibilities for maintaining and approving these documents.

## Documentation plan

The documentation plan itself is contained in Annex.

## Evolution of the document

This document is maintained by the GSICS Coordination Center.

Updates shall be submitted to the Executive Panel for approval if they contain a change to the list of documents to be approved by the Executive Panel.

## Distribution of the document

The present document plan shall be made available to the GSICS community through the GSICS wiki.

## Annex: GSICS Documentation Plan

(as of 8 April 2015)

### Reference documents to be maintained

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Reference | Document Name | Intended Diffusion | Scope | Who maintains? | Who approves? |
| GSICS-RDDOC | GSICS Documentation Plan | Internal | Identify documentation maintenance & approval responsibilities | GCC | EP (major updates only) |
| GSICS-RDFOR | GSICS functions and organization | Internal WMO/WIGOS | Basis for members’ commitments in EP, WG. Contains ToRs.  Basis for inclusion into WIGOS. Can evolve into a WIGOS document | WMO | EP |
| GSICS-RDVIS | Vision of GSICS | All users, partners | Guidance to members and partners | WMO | EP |
| GSICS-RDURD | GSICS User Requirements | Internal | Record the detailed needs that GSICS aims to respond | GCC | EP |
| GSICS-RDGUG | GSICS User Guide | Users | Provide users with an overall understanding of GSICS products | WMO & GCC | EP |
| GSICS-RDSPL | Science plan (TBC) | WMO TD (TBC) | For scientific community in/outside GSICS | GRWG | EP |
| GSICS-CAT | Product Catalogue | [GCC](http://www.wmo.int/sat) web | Technical reference for GSICS users | GCC | EP |
| GSICS-PROxx | Procedures | wiki | Technical reference for GSICS contributors (mandatory) Includes e.g. GPPA | GCC | EP |
| GSICS-STDxx | Standards | wiki | Technical reference for GSICS contributors (mandatory) Includes e.g. ATBDs, and data management standards | GCC, or GDWG, or GRWG | EP |
| GSICS-DVGxx | Best practices and developer guides | wiki | Technical reference for GSICS contributors (recommended) Includes e.g. guidelines for GPRC web sites, plotting tool guide | GCC, or GDWG, or GRWG | GCC |
| GSICS-COMxx | Communication on GSICS | Flyer, web, workshops | Give an overview of scope, principles, members, main deliverables | GCC | GCC |
| GSICS-OPL | Operations Plan | wiki | Reference for activity planning and monitoring. Living document, | GCC | GCC |

### Periodic documents (not maintained)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Reference | Document Name | Intended Diffusion | Goal | Who maintains? | Who approves? |
|  | Quarterly newsletter | Web+ mailing list | Link across the GSICS community | N/A | GCC |
|  | Technical publications | (GCC maintains a list) | Technical reference for GSICS users and contributors - [Ohring, BAMS, 2005/02](http://map.nasa.gov/documents/CLARREO/BAMSOhringetalSept2005SatelliteClimateCalib%5B3%5D.pdf)  - [Datla, NIST,2009/09](http://www.nist.gov/customcf/get_pdf.cfm?pub_id=902518)  - [Goldberg et al, BAMS (2011/04)](ftp://www.star.nesdis.noaa.gov/pub/smcd/opdb/OIGbrief9May2012/Requested%20Documents/GSICS%20BAMS-2011.pdf)  - [Chander et al, IEEE-TGRS, 2013/03](http://ieeexplore.ieee.org/stamp/stamp.jsp?arnumber=6410022) | N/A | N/A |
|  | Science Progress Report | wiki workshop | Basis for policy guidance, including a table of relevant research actions by members | N/A | GRWG |
|  | EP Meeting Reports | www.wmo.int/sat | Record decisions and actions in the context of discussion | N/A | EP Chair |
|  | WG meeting reports | Web/wiki | Record decisions and actions in the context of discussion | N/A | WG Chairs |